

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**February 21, 2023 @ 6:00 p.m.**

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

**#23-040      APPROVAL OF BOARD MINUTES**

Mr. Baldwin moved and Ms. Long seconded that the Board of Education approves the minutes of the Zanesville Board of Education at the 2023 Organizational Meeting and Regular Meeting on January 11, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-041      REPORT OF THE TREASURER**

Mrs. Clark moved and Mr. Baldwin seconded to approve the following recommendations:

**January Financial Reports**

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

- General and Payroll

**Monthly Financials – Zanesville Community High School**

Approve the January 2023 minutes, bank reconciliation and financial reports for Zanesville Community High School.

**Donations/Grants**

Accept the following donations:

- \$50.00 from Collet Pediatrics to be used for Zanesville Middle School PBIS
- \$100.00 from Dean Orthodontics to be used for Zanesville Middle School PBIS
- \$50.00 from Champion Services of Zanesville to be used for Zanesville Middle School PBIS

Accept the following grants:

- \$18,817.50 from The Taylor McHenry Memorial Fund to be used for 4<sup>th</sup> Grade Academic Online Supplements at John McIntire Elementary
- \$10,000.00 from The Taylor McHenry Memorial Fund to be used for the Air Rifle Range for JROTC.
- \$4,500.00 from The Energy Cooperative Round-Up to be used for PBIS at National Road Elementary
- \$8,000.00 from The Taylor-McHenry Memorial Fund to be used for Blessing Bags at Zane Grey Intermediate and Zane Grey Elementary

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Approve the following advance:

From Fund	To Fund	Amount	Reason
001-0000 General Fund	024-9700 Health Insurance	400,000	To avoid a deficit balance

**FMLA Leave of Absence**

Approve the following employee as listed for FMLA Leave of Absence:

Name	Effective Dates
Charles Baker	January 5, 2023 to January 4, 2024

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-042 RESIGNATION – CERTIFICATED**

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Katrina Vandegriff, Teacher at Zanesville Community High School, effective May 30, 2023. Reason for resignation is retirement.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-043 RESIGNATIONS – CLASSIFIED**

Mrs. Lee moved and Mr. Hickman seconded to approve the resignation of Kimberley Abel, Food Service at Zanesville Middle School, effective March 31, 2023. Reason for resignation is retirement.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-044 EMPLOYMENT – CLASSIFIED**

Ms. Long moved and Mrs. Lee seconded to approve the employment of Chantelle Farley, Transportation, effective date of employment is February 7, 2023. Salary will be Transportation, step 5, from the appropriate salary schedule, pending certification and background check.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.



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**#23-045      EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTORS**

Mr. Baldwin moved and Ms. Long seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

<b>Substitute Teacher</b>
Shelley McPherson

<b>Substitute Aide/Bus Aide</b>
Wendy Fox

<b>Substitute Cafeteria</b>
Wendy Fox

Approve the following home instructor as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

<b>Home Instructor</b>
Morgan Belsole

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-046      SALARY ADJUSTMENTS – CERTIFICATED**

Mrs. Clark moved and Mr. Baldwin seconded to approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

<b>Name</b>	<b>Classification</b>
Deserae Green	MA+30
Terri Averill	MA+30
Tiana Young	MA

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-047      SUPPLEMENTAL CONTRACT**

Mr. Hickman moved and Mrs. Clark seconded to approve the following Supplemental contract as listed for 2022-2023 school year pending required certification and background check:

<b>First Name</b>	<b>Last Name</b>	<b>Sport /Building</b>	<b>Position</b>	<b>Exp.</b>	<b>Class</b>
Parker	Evans	ZHS	JV Baseball Coach	0	VII

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Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-048      PROFESSIONAL DEVELOPMENT – FIRST AID/COMMUNICABLE DISEASE**

Mrs. Lee moved and Mr. Hickman seconded to approve to pay the following preschool staff as listed for training November 21, 2022 and December 19, 2022 for 2 hours each date at the rate \$25.00 per hour. This training is required by the State of Ohio:

Name	Position
Lisa Clark	JME Preschool Teacher

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-049      VOLUNTEERS**

Ms. Long moved and Mrs. Lee seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Michael Ponsler	ZHS	Bowling
Lori Buchanan	All	Parent
William Bryan	ZHS	Community - Baseball
Tristan Tucker	JME	Robotics
Jennifer Bocook	JME	Parent
Victoria Swingle	JME	Parent
James Hammers	JME	Parent

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-050      FMLA LEAVE OF ABSENCE**

Mr. Baldwin moved and Ms. Long seconded to approve the following employees as listed for FMLA Leave of Absence:

Name	Effective Dates
Abigail Green	January 3, 2023 to January 2, 2024
Jessica Roe	January 2, 2023 to February 10, 2023
Donald Fisher Jr.	January 19, 2023 to March 20, 2023
Roxanne Dennis	January 17, 2023 to January 31, 2023
Beverly Jones	January 20, 2023 to April 14, 2023
Latoya Hayes	January 20, 2023 to January 19, 2024



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<b>Name</b>	<b>Effective Dates</b>
Jodi Cooper	December 13, 2022 to March 13, 2023
Edith Steil	February 17, 2023 to March 31, 2023
Lindsay Lawyer	April 16, 2023 to May 28, 2023
Clay Lawyer	April 16, 2023 to May 28, 2023
Brenda Watson	January 1, 2023 to December 31, 2023
Taylor Vaughn	March 3, 2023 to May 26, 2023

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-051 MEMORANDUM OF UNDERSTANDING – STARK STATE COLLEGE**

Mrs. Clark moved and Mr. Baldwin seconded to approve the 2023-2024 Memorandum of Understanding (MOU) between the Zanesville High School/Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-052 MEMORANDUM OF UNDERSTAND KENT STATE UNIVERISTY**

Mr. Hickman moved and Mrs. Clark seconded to approve the 2023-2024 Memorandum of Understanding (MOU) between the Zanesville High School/Zanesville City Schools and Kent State University which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-053 DISTRICT JOB DECSRIPTION FOR APPROVAL**

Mrs. Lee moved and Mr. Hickman seconded to approve the attached Administrative Assistant to the Assistant Superintendent job description.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-054 OHSAA MEMBERSHIP 2023-2024**

Ms. Long moved and Mrs. Lee seconded to approve the membership in the Ohio High School Athletic Association for the 2023-2024 school year.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

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**#23-055 EAST CENTRAL OHIO EDUCATIONAL SERVICE CENTER PARTNERSHIP**

Mr. Baldwin moved and Ms. Long seconded to approve to enter into a partnership with the East Central Ohio Educational Service Center for the development of four Pre-Apprenticeship Industry Plans in the areas of Education, Hospitality & Tourism, Healthcare and Manufacturing for a one-time fee of \$2,000.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-056 MVESC – DRIVERS EDUCATION INSTRUCTORS**

Mrs. Clark moved and Mr. Baldwin seconded to approve the following additional names as listed as driving instructor trainers through the Muskingum Valley Educational Service Center for the purpose of providing driving training to students and driving instructors in a training status and authorizing them to drive the district-owned driver's education vehicle. There are no direct personnel cost to our district for this service. Funding for the driver's education program at Zanesville High School is funded through a grant from The J.W and M.H Straker Charitable Foundation:

Name		
Bobbie Mendenhall	Sandy Doudna	Mark Knapp
Christina Wise	Tiffany Sidwell	Thomas Lesicki
David White	Tisha Dodd	Roger Doak
Janice Schaad	Travis Carpenter	Jeff Welch
Jason Clutter	Earl Donaker	Francis Jr Winland
Jennifer Black	Eric Proctor	Barb Funk
Pam Nau	Greg Hamilton	Richard Hall
Rick Higdon	Lisa Walker	Homer Weekley

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-057 RESIGNATION – CERTIFICATED**

Mr. Baldwin moved and Ms. Long seconded to approve the resignation of Patricia Cox, Teacher at Zane Grey Intermediate, effective August 15, 2023. Reason for resignation is retirement.

Approve the resignation of Lori Lones, Title I Tutor at Bishop Fenwick, effective August 14, 2023. Reason for resignation is retirement.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.



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**#23-058 RESIGNATION – CLASSIFIED**

Mrs. Clark moved and Mr. Baldwin seconded to approve the resignation of Barbara Thorne, Transportation Aide, effective February 13, 2023. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-059 TRANSFER – ADMINISTRATION**

Mr. Hickman moved and Mrs. Clark seconded to approve the transfer of Kenneth Gray, Professional Security Guard at John McIntire Elementary from as needed to full time effective February 1, 2023. Rate of pay will be the prorated amount from PSG Step (10-14), Step 10, on the Administrative Salary Scale for the remainder of the 2022-2023 school year.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-060 SUPPLEMENTAL CONTRACT**

Mrs. Lee moved and Mr. Hickman seconded to approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Sport / Building	Position	Exp.	Class
Eric	Baldwin	Boys Tennis	Asst/Freshman Coach	1	VIII

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#23-061 ALLWELL BEHAVIORAL HEALTH ADDITIONAL SERVICE AGREEMENT**

Mr. Hickman moved and Mrs. Clark seconded to approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2022-2023 school year for additional services. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services is \$3,500.00.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#23-062 ELA CURRICULUM – MY PERSPECTIVES**

Mrs. Lee moved and Mr. Hickman seconded to approve to un-adopt ELA Curriculum *My Perspectives* by Pearson for grades 7-12.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

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**#23-063      MCGRAW-HILL STUDYSYNC - ENGLISH CURRICULUM**

Ms. Long moved and Mrs. Lee seconded to approve the adoption of McGraw Hill’s StudySync as the English Curriculum for grades 7-12 at Zanesville Middle School and Zanesville High School.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#23-064      MCGRAW-HILL CONTRACT – STUDYSYNC**

Mr. Baldwin moved and Ms. Long seconded to approve to enter into a contract with McGraw Hill for the purchase of the StudySync Curriculum. This will be 3-year contract totaling \$81,268.38. The contract will be for 2023-2024, 2024-2025, and 2025-2026 school years.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#23-065      EXECUTIVE SESSION**

Mr. Baldwin moved and Mrs. Clark seconded to enter into executive session @ 6:44 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X                        Personnel matters  
          X           to consider the promotion or compensation of public  
employee(s) or officials

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.



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**#23-066      RETURN FROM EXECUTIVE SESSION**

Mrs. Clark moved and Mr. Baldwin seconded to return from executive session @ 7:19 p.m.


Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#23-067      MEETING ADJOURNMENT**

Mr. Hickman moved and Mrs. Clark seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 7:20 p.m.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

  
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*President*

  
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*Treasurer*

